

NOTICE OF REGULAR MEETING

ALTUS MUNICIPAL AUTHORITY

DATE	TIME	PLACE
OCTOBER 3, 2017	6:30 PM	COUNCIL CHAMBERS

AGENDA

1. Call to Order

2. Roll Call

3. Consent Agenda

All matters under the "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Council Member may, however, remove an item from consent by request.

a. Minutes Approval

b. Altus Municipal Authority - Regular Meeting - Sep 19, 2017 6:30 PM

c. Acknowledge Receipt of Claims List

4. Consider any item(s) removed from the Consent Agenda if necessary

5. City Manager's comments and reports (discussion only)

6. Trustee / City Council's member's comments and reports

7. Chairman / Mayor's comments and reports

8. Adjourn

Next Resolution No. 2017-16

Next Ordinance No. 2017-12

The City of Altus encourages participation from all of its citizens. If participation at any public meeting is not possible due to a disability, notification to the Mayor's office at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48 hour rule if signing is not the necessary accommodation. Call 481-2202 to make the necessary arrangements. We will accommodate you anytime and in every way possible. Just call and let us know your needs.

To be completed by person filing notice:

NAME: Debbie Davis
TITLE: City Clerk
ADDRESS: 509 S. Main
Altus, OK 73521
PHONE: (580) 481-2244

Filed in the office of the City Clerk/Treasurer at _____ a.m./p.m. on _____.

Signed: _____
Clerk/Deputy Clerk

**ALTUS MUNICIPAL AUTHORITY MEETING
MINUTES
SEPTEMBER 19, 2017**

1. CALL TO ORDER

The Altus Municipal Authority of the City of Altus, Jackson County met in regular session on Tuesday, September 19, 2017 at 7:22 PM in the Council Chambers of City Hall. Notice of the agenda was duly filed and posted in the office of the City Clerk, September 15, 2017 at 4:26 PM.

2. ROLL CALL

Attendee Name	Present	Absent	Late	Arrived
Dwayne E. Martin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Doyle Jencks	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Jason Winters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Jon Kidwell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Kevin McAuliffe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Chris Riffle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Jack Smiley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
John Womack	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Diane Landers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Other Present: Janice Cain, Matt Wojnowski, Jan Neufeld, Debbie Davis, Monzie Glasscock, Sharon Sutton, Jerry Gibson, Ken Pike, Tim Murphy, Kyle Davis, Chris Griffith, Mary Billingsley, Andrea Chism, Kevin Baker, Henry Hartsell, Katrina Goforth, and other public

3. CONSENT AGENDA

ALL MATTERS UNDER THE “CONSENT” ARE CONSIDERED BY THE CITY COUNCIL TO BE ROUTINE AND WILL BE ENACTED BY ONE MOTION. ANY COUNCIL MEMBER MAY, HOWEVER, REMOVE AN ITEM FROM CONSENT BY REQUEST.

a. Minutes Approval

1. Altus Municipal Authority - Regular Meeting - Aug 15, 2017 6:30 PM
2. Altus Municipal Authority - Regular Meeting - Sep 5, 2017 6:30 PM

b. Acknowledge Receipt of Claims List

RESULT: APPROVED [UNANIMOUS]
MOVER: Kevin McAuliffe, Councilman
SECONDER: Chris Riffle, Councilman
AYES: Martin, Jencks, Winters, Kidwell, McAuliffe, Riffle, Smiley, Womack, Landers

4. CONSIDER ANY ITEM(S) REMOVED FROM THE CONSENT AGENDA IF NECESSARY

None

5. CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO APPROVE A CONTRACT FOR ALTUS AIR FORCE BASE REFUSE AND RECYCLING SERVICES AND/OR TAKE ANY OTHER APPROPRIATE ACTION

RESULT: APPROVED [UNANIMOUS]
MOVER: Kevin McAuliffe, Councilman
SECONDER: Jason Winters, Councilman
AYES: Martin, Jencks, Winters, Kidwell, McAuliffe, Riffle, Smiley, Womack, Landers

6. CONSIDERATION, DISCUSSION AND POSSIBLE ACTION TO APPROVE THE PURCHASE OF 126 USED DUMPSTERS AND ONE 2006 MODEL 320 PETERBUILT SIDELOADER SANITATION TRUCK FROM PERRY MANAGEMENT CORPORATION OF SOUTH DAKOTA FOR A TOTAL OF \$40,750 FOR USE IN SANITATION SERVICE FOR ALTUS AIR FORCE BASE AND/OR TAKE ANY OTHER APPROPRIATE ACTION

RESULT: APPROVED [UNANIMOUS]
MOVER: Kevin McAuliffe, Councilman
SECONDER: Jon Kidwell, Councilman
AYES: Martin, Jencks, Winters, Kidwell, McAuliffe, Riffle, Smiley, Womack, Landers

7. CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO APPROVE A CONTRACT FOR ALTUS AIR FORCE LANDFILL RATES AND/OR TAKE ANY OTHER APPROPRIATE ACTION

Minutes Acceptance: Minutes of Sep 19, 2017 6:30 PM (Consent Agenda)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John Womack, Councilman
SECONDER:	Jon Kidwell, Councilman
AYES:	Martin, Jencks, Winters, Kidwell, McAuliffe, Riffle, Smiley, Womack, Landers

8. CITY MANAGER'S COMMENTS AND REPORTS (DISCUSSION ONLY)

None

9. TRUSTEE / CITY COUNCIL'S MEMBER'S COMMENTS AND REPORTS

None

10. CHAIRMAN/MAYOR'S COMMENTS AND REPORTS

None

11. ADJOURN

7:27 PM

Jack Smiley, Chairman

Debbie Davis, Secretary

Minutes Acceptance: Minutes of Sep 19, 2017 6:30 PM (Consent Agenda)

Date: October 3, 2017

AGENDA ITEM COMMENTARY

ITEM TITLE: Acknowledge Receipt of Claims List

INITIATOR: Cindy Young, Purchasing Tech

STAFF INFORMATION SOURCE: Cindy Young, Purchasing Tech

STAFF RECOMMENDATION: Stated AMA Action



City of ALTUS

Altus, OKLAHOMA 73521 – (580) 477-1950

A PROUD HERITAGE
A PROMISING FUTURE TO SHARE!

MAYOR
JACK SMILEY
CITY MANAGER
JANICE CAIN

COUNCIL
DOYLE JENCKS
DIANE LANDERS
CHRIS RIFFLE
JASON WINTERS
JOHN WOMACK
KEVIN McAULIFFE
DWAYNE MARTIN
JOHN KIDWELL

September 27, 2017

To the Honorable Chairman & Trustees of the Altus Municipal Authority
City of Altus,

I hereby certify that the amount of this encumbrance has been entered against the designated appropriation accounts and that this encumbrance is within the authorized available balance of said appropriation.

Dated this 27th day of September, 2017

Jan Neufeld
Jan Neufeld
Chief Financial Officer

State of Oklahoma

County of Jackson

On this 27th day of September, 2017 before me personally appeared *Jan Neufeld*, to me known to be the person described in and who executed the foregoing instrument.

Sharon Sutton My Commission Expires: *3/6/2021*

SHARON SUTTON NOTARY PUBLIC - STATE OF OKLAHOMA MY COMMISSION EXPIRES Mar 6, <u><i>2021</i></u> COMMISSION #17002239

Attachment: AMA CLAIMS LIST (1747 : Claims List)

3.c.a

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 16 PW-W/S MAINT						
18-0288	01-044185	HD WATERWORKS SUPPLY	REPAIR CLAMPS	9/2017	201709148193	2,735.24
18-0354	01-044185	HD WATERWORKS SUPPLY	METERS AND METER PARTS	8/2017	H644809	2,559.92
18-0354	01-044185	HD WATERWORKS SUPPLY	METERS AND METER PARTS	9/2017	H718471	220.40
18-0458	01-044185	HD WATERWORKS SUPPLY	SAMPLE STATIONS	9/2017	h709723	2,860.00
DEPARTMENT TOTAL:						8,375.56
DEPARTMENT: 19 PW-SANITATION						
18-0381	01-044592	ANDREW'S HEAT & AIR CONDITI	Diagnose & repair AC	8/2017	2044	95.00
DEPARTMENT TOTAL:						95.00
DEPARTMENT: 21 PW-WATER TREATMENT						
18-0473	01-01093	BRENNTAG SOUTHWEST, INC.	SODIUM HYDROXIDE	9/2017	bsw882953	7,697.66
18-0250	01-042842	MIKE MCFALL	BACTERIOLOGICAL TESTING	8/2017	10905	400.00
18-0314	01-043225	WORTH HYDROCHEM OF OKLA.,	ICARTRIDGE FILTERS	8/2017	2334inv	2,608.01
18-0196	01-045589	WATER TECH INC.	ALUMINUMCHLORAHYDRATE	8/2017	107939	5,670.00
18-0198	01-045589	WATER TECH INC.	SODIUM PERMANGANATE	8/2017	107938	3,146.00
DEPARTMENT TOTAL:						19,521.67
DEPARTMENT: 22 PW-ELECTRIC						
18-0570	01-041825	CABLE ONE	INTERNET CHARGES	9/2017	201709148187	59.50
18-0194	01-042069	ANIXTER, INC.	POLE & LIGHTING HARDWARE	9/2017	3638560	2,308.55
18-0379	01-045845	DAKOTA AMERICAN TRANSFORMER	25 KVA 120/240 POLEMOUNT	8/2017	DAT042176	4,400.00
18-0326	01-15169	OTT	BORING FOR BAD URD	9/2017	3904	2,380.00
DEPARTMENT TOTAL:						9,148.05
DEPARTMENT: 28 PW-UTILITY SERV						
18-0576	01-042075	PITNEY BOWES	EQUIPMENT LEASES	9/2017	3304274368	2,468.07
18-0208	01-15064	OKLA MUNICIPAL POWER AUTH	9 WATT LED BULBS	8/2017	201709148194	290.00
DEPARTMENT TOTAL:						2,758.07
FUND TOTAL:						39,898.35
GRAND TOTAL:						86,453.68

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3.c.a

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 16 PW-W/S MAINT						
18-0629	01-03124	CINTAS CORP	LAUNDRY SERVICE	9/2017	201709218222	243.25
18-0614	01-045567	GEORGE BROS. TERMITE & PESTPEST CONTROL		9/2017	61197	45.00
DEPARTMENT TOTAL:						288.25
DEPARTMENT: 19 PW-SANITATION						
18-0587	01-01430	AMSCO STEEL PRODUCTS CO., I	Container bottoms & rails	9/2017	37509	2,108.00
18-0627	01-01490	CENTERPOINT ENERGY RESOURCEN	NATURAL GAS	9/2017	201709218225	28.47
18-0629	01-03124	CINTAS CORP	LAUNDRY SERVICE	9/2017	201709218222	197.30
DEPARTMENT TOTAL:						2,333.77
DEPARTMENT: 21 PW-WATER TREATMENT						
18-0627	01-01490	CENTERPOINT ENERGY RESOURCEN	NATURAL GAS	9/2017	201709218225	49.04
18-0629	01-03124	CINTAS CORP	LAUNDRY SERVICE	9/2017	201709218222	174.15
18-0638	01-041301	BANK OF OKLAHOMA	MT. PARK PAYMENT	9/2017	201709218220	75,652.22
18-0625	01-044956	SPEARS LAND PARTNERS	WATER PURCHASES	9/2017	201709218228	10,000.00
18-0505	01-045589	WATER TECH INC.	ALUMINUM CHLORAHYDRATE	9/2017	108322	3,780.00
18-0509	01-06054	FEDEX	SHIPPING CHARGES	9/2017	5-929-75430	339.93
18-0626	01-16130	PUBLIC SERVICE COMPANY OF	UTILITIES-STEED PUMP	9/2017	201709218224	6,430.09
DEPARTMENT TOTAL:						96,425.43
DEPARTMENT: 22 PW-ELECTRIC						
18-0627	01-01490	CENTERPOINT ENERGY RESOURCEN	NATURAL GAS	9/2017	201709218225	49.88
18-0629	01-03124	CINTAS CORP	LAUNDRY SERVICE	9/2017	201709218222	471.35
18-0305	01-045405	HI-LINE	4 X 4 CABLE STRIPPERS	8/2017	10060398	72.38
18-0305	01-045405	HI-LINE	4 X 4 CABLE STRIPPERS	9/2017	10056734	579.10
18-0614	01-045567	GEORGE BROS. TERMITE & PESTPEST CONTROL		9/2017	61197	35.00
18-0637	01-15064	OKLA MUNICIPAL POWER AUTH	AUGUST 2017 POWER BILL	9/2017	201709218221	1,636,477.20
DEPARTMENT TOTAL:						1,637,684.91
DEPARTMENT: 26 PW-WASTEWATER						
18-0627	01-01490	CENTERPOINT ENERGY RESOURCEN	NATURAL GAS	9/2017	201709218225	33.87
18-0629	01-03124	CINTAS CORP	LAUNDRY SERVICE	9/2017	201709218222	129.00
18-0614	01-045567	GEORGE BROS. TERMITE & PESTPEST CONTROL		9/2017	61197	50.00
18-0624	01-15172	THE OKLA DEPT. OF COMMERCE	CDBG LOAN	9/2017	201709218227	967.43
DEPARTMENT TOTAL:						1,180.30

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3.c.a

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 30		PW-METER SERV				
18-0629	01-03124	CINTAS CORP	LAUNDRY SERVICE	9/2017	201709218222	122.46
DEPARTMENT TOTAL:						122.46
DEPARTMENT: 36		PW-LANDFILL				
18-0629	01-03124	CINTAS CORP	LAUNDRY SERVICE	9/2017	201709218222	93.75
18-0632	01-043194	EXPRESS PERSONNEL SERVICES	TEMP HELP	9/2017	19423026	1,444.00
18-0636	01-043194	EXPRESS PERSONNEL SERVICES	TEMP HELP	9/2017	194596201709218237	1,218.38
DEPARTMENT TOTAL:						2,756.13
FUND TOTAL:						1,740,791.25
GRAND TOTAL:						1,775,688.49

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