

NOTICE OF SPECIAL MEETING

CITY COUNCIL

DATE	TIME	PLACE
JUNE 29, 2017	4:00 PM	FRISCO ROOM SECOND FLOOR

AMENDED AGENDA

1. Call to Order
2. Roll Call
3. Vote to go into Executive Session

EXECUTIVE SESSION ITEMS:

4. Consideration and possible vote to enter into executive session for confidential communications with legal counsel regarding the pending matters of: a) Benjamin Luna v. City of Altus, Oklahoma Workers' Compensation Commission, Case No. CM-2015-11563-R; b) Larry Wallace v. City of Altus, Oklahoma Workers Compensation Court; c) potential remaining claims and liabilities under the City's prior self-insured workers' compensation plan and d) the tort claim filed on behalf of Tifani Jones against the City of Altus upon a determination, with the advice of legal counsel, that public disclosure would seriously impair the ability of the City to process the litigation involving Benjamin Luna and Larry Wallace, the pending tort claim of Tifani Jones and outstanding matters under the City's prior self-insured workers' compensation plan in the public interest all as authorized by 25 O.S. Section 307(B)(4).
5. Consideration and possible action on items discussed in executive session
6. Consideration and possible vote to enter into executives session for the purpose of discussing the current status of negotiations between the City of Altus and the IAFF, Local No. 2749 for a new collective bargaining agreement for FY 2017-2018 including discussion of the terms and conditions of the employment relationship between the parties pending an agreement on a new collective bargaining agreement for FY 2017-2018 **as authorized by 25 O.S. Section 307(B)(2)**
7. Consideration and vote on items discussed in executive session including possible vote to authorize the Mayor to execute a Memorandum of Understanding with Local No. 2749 outlining the terms and conditions of the employment relationship between the parties pending an agreement being reached on the terms of new collective bargaining agreement for FY 2017-2018

- 8. Consider, Discuss and Vote to Approve Resolution No. 2017-_____ Designating the Places and Times Within the City in Which Fireworks May be Discharged on July 2, 2017, as the Public Fireworks Display at the City Reservoir, And/or Take Any Other Appropriate Action.
- 9. Consider, Discuss and Vote to Approve Budget Amendment for the Assurance Fund in the Amount of \$50,000.00
- 10. Consider, Discuss and Vote to Approve Budget Amendment for the Flex Spending Fund in the Amount of \$10,000.00
- 11. Consider, Discuss and Vote to Approve Budget Amendment for the E911 Fund in the Amount of \$50,000.00
- 12. Discussion and Update on City Activities and Projects
- 13. Adjourn

To be completed by person filing notice:

NAME: Debbie Davis
 TITLE: City Clerk
 ADDRESS: 509 S. Main
Altus, OK 73521
 PHONE: (580) 481-2244

Filed in the office of the City Clerk/Treasurer at _____ a.m./p.m. on _____.

Signed: _____
Clerk/Deputy Clerk

Date: June 29, 2017

AGENDA ITEM COMMENTARY

ITEM TITLE: Consideration and possible vote to enter into executive session for confidential communications with legal counsel regarding the pending matters of: a) Benjamin Luna v. City of Altus, Oklahoma Workers' Compensation Commission, Case No. CM-2015-11563-R; b) Larry Wallace v. City of Altus, Oklahoma Workers Compensation Court; c) potential remaining claims and liabilities under the City's prior self-insured workers' compensation plan and d) the tort claim filed on behalf of Tifani Jones against the City of Altus upon a determination, with the advice of legal counsel, that public disclosure would seriously impair the ability of the City to process the litigation involving Benjamin Luna and Larry Wallace, the pending tort claim of Tifani Jones and outstanding matters under the City's prior self-insured workers' compensation plan in the public interest all as authorized by 25 O.S. Section 307(B)(4).

INITIATOR: Janice Cain

STAFF INFORMATION SOURCE: Margaret Love

STAFF RECOMMENDATION: Stated Council Action

Date: June 29, 2017

AGENDA ITEM COMMENTARY

ITEM TITLE: Consideration and possible action on items discussed in executive session

INITIATOR: Janice Cain

STAFF INFORMATION SOURCE:

STAFF RECOMMENDATION: Stated Council Action

Date: June 29, 2017

AGENDA ITEM COMMENTARY

ITEM TITLE: Consideration and possible vote to enter into executives session for the purpose of discussing the current status of negotiations between the City of Altus and the IAFF, Local No. 2749 for a new collective bargaining agreement for FY 2017-2018 including discussion of the terms and conditions of the employment relationship between the parties pending an agreement on a new collective bargaining agreement for FY 2017-2018 as authorized by 25 O.S. Section 307(B)(2)

INITIATOR: Janice Cain

STAFF INFORMATION SOURCE: Margaret Love

STAFF RECOMMENDATION: Stated Council Action

Date: June 29, 2017

AGENDA ITEM COMMENTARY

ITEM TITLE: Consideration and vote on items discussed in executive session including possible vote to authorize the Mayor to execute a Memorandum of Understanding with Local No. 2749 outlining the terms and conditions of the employment relationship between the parties pending an agreement being reached on the terms of new collective bargaining agreement for FY 2017-2018

INITIATOR: Janice Cain

STAFF INFORMATION SOURCE: Margaret Love

STAFF RECOMMENDATION: Stated Council Action

Date: June 29, 2017

AGENDA ITEM COMMENTARY

ITEM TITLE: Consider, Discuss and Vote to Approve Resolution No. 2017-_____ Designating the Places and Times Within the City in Which Fireworks May be Discharged on July 2, 2017, as the Public Fireworks Display at the City Reservoir, And/Or Take Any Other Appropriate Action.

INITIATOR:

STAFF INFORMATION SOURCE:

Traditionally, the public Fireworks Display is held each year at the City Reservoir, and this year the event falls on Sunday, July 2nd. For many years, Altus has operated in conjunction with the Altus Chamber of Commerce to put on this display with the understanding that fireworks stands cannot be located within the City Limits and that it is unlawful for any person to sell, use, store, possess, or shoot off any fireworks within the City Limits and this includes the City owned property at the reservoir. Based on Section 20-26.5 and Section 12-29, this resolution will allow fireworks display to be held for the public. Staff recommends approval of this agenda item on an annual basis.

STAFF RECOMMENDATION: Stated Council Action

RESOLUTION NO. 2017 - _____

A RESOLUTION DESIGNATING THE PLACES AND TIMES WITHIN THE MUNICIPAL JURISDICTION IN WHICH FIREWORKS MAY BE DISCHARGED ON JULY 2, 2017.

WHEREAS, the discharge of fireworks has historically commemorated America’s Independence Day, July 4th; and

WHEREAS, certain safety factors must be considered in the discharge of fireworks; and

WHEREAS, the City desires to notify the public with the appropriate place and time for fireworks to be discharged.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ALTUS, OKLAHOMA, THAT:

Section 1. The discharge of fireworks within the municipal jurisdiction shall be permitted at the following place and time:

<u>Place</u>		<u>Time</u>
City Reservoir	City/Public Fireworks Display	July 2, 2017 after dark <u>Start</u> to <u>Finish</u>

Section 2. The discharge of fireworks by private citizens shall not be permitted within the City Limits.

PASSED AND APPROVED this 29th day of June, 2017.

(SEAL)

By: _____
JACK SMILEY, Mayor

ATTEST:

DEBBIE DAVIS, City Clerk

APPROVED AS TO FORM AND LEGALITY this 7th day of June, 2016.

Date: June 29, 2017

AGENDA ITEM COMMENTARY

ITEM TITLE: Consider, Discuss and Vote to Approve Budget Amendment for the Assurance Fund in the Amount of \$50,000.00

INITIATOR: Jan Neufeld

STAFF INFORMATION SOURCE: Jan Neufeld

STAFF RECOMMENDATION: Stated Council Action

**City of Altus
Budget Amendment FY 2016-2017
Assurance Fund**

Estimated Revenue or Fund Balance

Fund Number	Account Number	Department	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
04	4-02-9900	Use of Fund Balance	Balance Fund	169,700.00	(50,000.00)	119,700
Total					(50,000.00)	

Appropriations

Fund Number	Account Number	Department	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
04	5-02-5309.545	City Share-Retiree's Health	Balance Fund	(42,268.05)	45,000.00	2,731
04	5-02-5309.518	Admin Services	Balance Fund	(4,391.85)	5,000.00	608
Total					50,000.00	

Approved by the City Council this

29th Day of June, 2017

Approved:

Mayor

Attest:

City Clerk

Explanation of Budget Amendment

Use of Fund Balance to appropriate funds to be spent on retiree insurance & administration of such.

NOTE: In FY 18 these payments will come out of the Departments the retiree retired from.

Posted By _____ Date _____ BA# _____ Pkt.# _____

Attachment: BA 04 06-29 Fund Balance (1670 : Budget Amendment Fund 04)

Date: June 29, 2017

AGENDA ITEM COMMENTARY

ITEM TITLE: Consider, Discuss and Vote to Approve Budget Amendment for the Flex Spending Fund in the Amount of \$10,000.00

INITIATOR: Jan Neufeld

STAFF INFORMATION SOURCE: Jan Neufeld

STAFF RECOMMENDATION: Stated Council Action

**City of Altus
Budget Amendment FY 2016-2017
Flex Spending**

Estimated Revenue or Fund Balance

Fund Number	Account Number	Department	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
15	4-02-9900	Use of Fund Balance	Balance Fund	53,161.86	(10,000.00)	43,161
Total					(10,000.00)	

Appropriations

Fund Number	Account Number	Department	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
15	5-02-5100.125	City Share-Retiree's Health	Balance Fund	(3,794.00)	10,000.00	6,206
Total					10,000.00	

Approved by the City Council this

29th Day of June, 2017

Approved:

Mayor

Attest:

City Clerk

Explanation of Budget Amendment

Use of Fund Balance due to a higher usage of the Section 25 flexible spending than anticipated.

NOTE: In FY18 we will be using a third party to completely administrate this function.

Attachment: BA 15 6-29 Fund Balance (1671 : Budget Amendment Fund 15)

Date: June 29, 2017

AGENDA ITEM COMMENTARY

ITEM TITLE: Consider, Discuss and Vote to Approve Budget Amendment for the E911 Fund in the Amount of \$50,000.00

INITIATOR: Jan Neufeld

STAFF INFORMATION SOURCE: Jan Neufeld

STAFF RECOMMENDATION: Stated Council Action

**City of Altus
Budget Amendment FY 2016-2017
Emergency E911 Fund**

Estimated Revenue or Fund Balance

Fund Number	Account Number	Department	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
01	5-07-5100.101	PD - Traffic Div	Salaries	127,056.63	50,000.00	177,056
Total					50,000.00	

Appropriations

Fund Number	Account Number	Department	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
33	5-37-5100.101	E-911	Salaries	(2,810.02)	50,000.00	47,189
Total					50,000.00	

Approved by the City Council this

29th Day of June, 2017

Approved:

Mayor

Attest:

City Clerk

Explanation of Budget Amendment

Use of Police Dept.-Traffic Division to appropriate funds to be spent for E 911 dispatchers on June 2017 payroll.

Posted By _____ Date _____ BA# _____ Pkt.# _____

Attachment: BA 33 6-29 Fund Balance (1672 : Budget Amendment Fund 33)

Date: June 29, 2017

AGENDA ITEM COMMENTARY

ITEM TITLE: Discussion and Update on City Activities and Projects

INITIATOR: Janice Cain

STAFF INFORMATION SOURCE: Janice Cain

STAFF RECOMMENDATION: Stated Council Action