

NOTICE OF REGULAR MEETING

ALTUS MUNICIPAL AUTHORITY

DATE	TIME	PLACE
MARCH 7, 2017	6:30 PM	COUNCIL CHAMBERS

AGENDA

Invocation - Pastor David Player - First United Methodist Church

Pledge of Allegiance

1. Call to Order

2. Roll Call

3. Consent Agenda

All matters under the "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Council Member may, however, remove an item from consent by request.

a. Minutes Approval

1. Altus Municipal Authority - Regular Meeting - Feb 21, 2017 6:30 PM

b. Receive and Acknowledge Receipt of Claims List

4. Consider any item removed from the Consent Agenda if necessary

5. Adjourn

The City of Altus encourages participation from all of its citizens. If participation at any public meeting is not possible due to a disability, notification to the Mayor's office at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48 hour rule if signing is not the necessary accommodation. Call 481-2202 to make the necessary arrangements. We will accommodate you anytime and in every way possible. Just call and let us know your needs.

To be completed by person filing notice:

NAME: Debbie Davis
TITLE: City Clerk
ADDRESS: 509 S. Main
Altus, OK 73521
PHONE: (580) 481-2244

Filed in the office of the City Clerk/Treasurer at _____ a.m./p.m. on _____.

Signed: _____

Clerk/Deputy Clerk

**ALTUS MUNICIPAL AUTHORITY MEETING
MINUTES
FEBRUARY 21, 2017**

Invocation - Pastor Kevin Baker - Martha Road Baptist Church

Pledge of Allegiance

1. CALL TO ORDER

The Altus Municipal Authority of the City of Altus, Jackson County met in regular session on Tuesday, February 21, 2017 at 6:34 P.M. in the Council Chambers of City Hall. Notice of the agenda was duly filed and posted in the office of the City Clerk, February 17, 2017 at 3:00 P.M.

2. ROLL CALL

Attendee Name	Present	Absent	Late	Arrived
Rick Henry	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Perry Shelton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Dwayne E. Martin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Doyle Jencks	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Jason Winters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Jon Kidwell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Kevin McAuliffe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Chris Riffle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Jack Smiley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Other Present: Janice Cain, Matt Wojnowski, Catherine Coke, Linda Walker, Jan Neufeld, Debbie Davis, Sharon Sutton, Paula Puckett, Barbara Burleson, Johnny Barron, Jerry Gibson, Ken Pike, Tim Murphy, Mike Villaeal, Diane Landers, Office Billy Fowler, Debora Glasgow, Katrina Goforth and other public

Minutes Acceptance: Minutes of Feb 21, 2017 6:30 PM (Minutes Approval)

3. CONSENT AGENDA

All matters under the "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Council Member may, however, remove an item from consent by request.

a. Minutes Approval

1. Altus Municipal Authority - Regular Meeting - Feb 7, 2017 6:30 PM

b. Receive and Acknowledge Receipt of Claims List

c. Acknowledge Payment of Invoice 17-03 to SBC Consulting Engineers of Altus, OK in the amount of \$44,546.36 for Engineering Services Related to the Water Treatment Plant Improvements Phase II or Take Any Other Appropriate Action

d. Acknowledge Payment for Impeller Replacement for Aerator No. 3 at the Altus Southeast Wastewater Treatment Plant (Bid No. 19190) to Quicksilver Construction Company of Norman, OK in the Amount of \$49,500 or Take Any Other Appropriate Action

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Perry Shelton, Councilman
SECONDER:	Jon Kidwell, Councilman
AYES:	Shelton, Martin, Winters, Kidwell, McAuliffe, Riffle, Smiley
ABSENT:	Henry, Jencks

4. CONSIDER ANY ITEM REMOVED FROM THE CONSENT AGENDA IF NECESSARY

None

5. VOTE TO AWARD BID #20010 (3) THREE 500 KVA 480Y277 3 PHASE PAD MOUNT TRANSFORMERS TO ANIXTER POWER SOLUTIONS OF OKLAHOMA CITY, OKLAHOMA FOR THE TOTAL PRICE OF \$31,980.00.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Chris Riffle, Councilman
SECONDER:	Kevin McAuliffe, Councilman
AYES:	Shelton, Martin, Winters, Kidwell, McAuliffe, Riffle, Smiley
ABSENT:	Henry, Jencks

6. CONSIDER, DISCUSS AND VOTE TO AWARD GENERATOR MAINTENANCE BID TO ALTUS ALTERNATIVE TRUCK, AUTO AND HEAVY EQUIPMENT

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Chris Riffle, Councilman
SECONDER:	Kevin McAuliffe, Councilman
AYES:	Shelton, Martin, Winters, Kidwell, McAuliffe, Riffle, Smiley
ABSENT:	Henry, Jencks

7. ADJOURN

6:43 PM

Jack Smiley, Chairman

Debbie Davis, Secretary

Minutes Acceptance: Minutes of Feb 21, 2017 6:30 PM (Minutes Approval)

Date: March 7, 2017

AGENDA ITEM COMMENTARY

ITEM TITLE: Receive and Acknowledge Receipt of Claims List

INITIATOR: Cindy Young, Purchasing Tech

STAFF INFORMATION SOURCE: Cindy Young, Purchasing Tech

STAFF RECOMMENDATION: Stated AMA Action



City of

A PROUD HERITAGE
A PROMISING FUTURE TO SHARE!

ALTUS

Altus, OKLAHOMA 73521 - (580) 477-1950

MAYOR
JACK SMILEY

CITY MANAGER
JANICE CAIN

COUNCIL
Doyle Jencks
Rick Henry
Chris Riffle
Jason Winters
Perry Shelton
Kevin McAuliffe
Dwayne Martin
Jon Kidwell

March 1, 2017

To the Honorable Chairman & Trustees of the Altus Municipal Authority
City of Altus,

I hereby certify that the amount of this encumbrance has been entered against the designated appropriation accounts and that this encumbrance is within the authorized available balance of said appropriation.

Dated this 1st day of March, 2017

Linda Mutchler *Linda Mutchler*
Purchasing Agent

State of Oklahoma

County of Jackson

On this 1st day of March, 2017 before me
personally appeared *Linda Mutchler*, to me known to be the
person described in and who executed the foregoing instrument.

Catherine Bentley My Commission Expires: 12-29-2018



3.b.a

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 16		PW-W/S MAINT				
17-1297	01-044185	HD WATERWORKS SUPPLY	1" METERS	1/2017	G558610	4,209.00
17-1637	01-044185	HD WATERWORKS SUPPLY	INVENTORY FOR WAREHOUSE	2/2017	G749652, G737210	1,652.21
17-1473	01-16070	PIONEER SUPPLY	INVENTORY FOR WAREHOUSE	2/2017	201702161744	3,176.00
DEPARTMENT TOTAL:						9,037.21
DEPARTMENT: 19		PW-SANITATION				
17-1732	01-01490	CENTERPOINT ENERGY RESOURCENATURAL GAS		2/2017	201702161734	511.61
DEPARTMENT TOTAL:						511.61
DEPARTMENT: 21		PW-WATER TREATMENT				
17-0410	01-042244	ALTUS TIMES DISPLAY	JOB ADVERTISEMENT	2/2017	201702161741	226.10
17-1649	01-06054	FEDEX	SAMPLE SHIPPING	2/2017	5-702-65682-1	237.36
DEPARTMENT TOTAL:						463.46
DEPARTMENT: 22		PW-ELECTRIC				
17-1538	01-01495	ARKANSAS ELECTRIC COOP, INC	INSULATED HANGARS	2/2017	03857198	395.28
17-1611	01-044571	TEXAS ELECTRIC COOP	GUY WIRE	2/2017	640217	1,528.01
17-1720	01-044724	VALIR PHYSICAL THERAPY	DRUG SCREEN & PHYSICAL	2/2017	474305-3	135.00
17-1659	01-045022	UNIFIRST CORPORATION	LAUNDRY RENTAL (FEB)	2/2017	8331703089	171.68
17-1146	01-045071	SIGNALTEK, INC.	TRAFFIC LIGHT MAINTENANCE	2/2017	12244	1,127.40
17-1121	01-19548	STUART C. IRBY CO.	POLELINE HARDWARE	2/2017	S009913168	4,648.45
17-1169	01-19548	STUART C. IRBY CO.	DECORATIVE POLE	1/2017	S009934157.001	1,494.90
17-1169	01-19548	STUART C. IRBY CO.	DECORATIVE POLE	2/2017	S009934157.003	3,630.20
DEPARTMENT TOTAL:						13,130.92
DEPARTMENT: 26		PW-WASTEWATER				
17-1642	01-01008	ACCURATE LABS & TRAINING	CELAB CHEMICALS	2/2017	5425659	238.22
17-1211	01-06054	FEDEX	DECEMBER SHIPPING COST	2/2017	5-702-65682	195.14
DEPARTMENT TOTAL:						433.36
FUND TOTAL:						23,576.56

Attachment: AMA CLAIMS LIST (1536 : Claims List)

3.b.a

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 40		SALES TAX				
17-1740	01-043853	BOYNTON-WILLAIMS & ASSOCIATAG	FACILITY INTERIOR	2/2017	N16039-5S	2,674.93
17-1741	01-043910	JOE D. HALL	VOAG INTERIOR RENOVATION	2/2017	001	204,605.90
DEPARTMENT TOTAL:						207,280.83
FUND TOTAL:						207,280.83
GRAND TOTAL:						257,755.65

Attachment: AMA CLAIMS LIST (1536 : Claims List)

3.b.a

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 16 PW-W/S MAINT						
17-1645	01-044637	UNITED LABORATORIES	LUBRICANT	2/2017	INV181262	593.00
17-1532	01-16070	PIONEER SUPPLY	INVENTORY WAREHOUSE	2/2017	49061, 49661	3,703.90
DEPARTMENT TOTAL:						4,296.90
DEPARTMENT: 19 PW-SANITATION						
17-1718	01-01581	ATWOODS	15w-40 oil	2/2017	1843/11	539.85
17-1719	01-044539	ALTUS OIL & FEED, LLC	ANTIFREEZE	2/2017	5766	648.00
DEPARTMENT TOTAL:						1,187.85
DEPARTMENT: 21 PW-WATER TREATMENT						
17-1766	01-01490	CENTERPOINT ENERGY RESOURCENATURAL GAS		2/2017	201702231752	812.21
17-1774	01-041301	BANK OF OKLAHOMA	MT. PARK PAYMENT	2/2017	201702231748	76,018.35
17-1772	01-044956	SPEARS LAND PARTNERS	WATER PURCHASES	2/2017	201702231750	10,000.00
17-1761	01-045525	SOUTHALL, BRENT	PIPE REPAIR	2/2017	201702231754	480.00
DEPARTMENT TOTAL:						87,310.56
DEPARTMENT: 22 PW-ELECTRIC						
17-1766	01-01490	CENTERPOINT ENERGY RESOURCENATURAL GAS		2/2017	201702231752	635.83
17-1659	01-045022	UNIFIRST CORPORATION	LAUNDRY RENTAL (FEB)	2/2017	833-1704838	175.08
17-1743	01-15064	OKLA MUNICIPAL POWER AUTH	JANUARY 2017 POWER BILL	2/2017	201702221746	981,521.19
17-0881	01-19548	STUART C. IRBY CO.	AIR SWITCHES	2/2017	S009855130.001	5,420.00
17-1511	01-19548	STUART C. IRBY CO.	COMBO EXTENDED HOT STICK	2/2017	S010011144-001	1,822.76
17-1678	01-20037	TECHLINE, LTD.	COPPER STEEL CLAD	2/2017	1675174-00	737.27
DEPARTMENT TOTAL:						990,312.13
DEPARTMENT: 25 ENTERPRISE SERVICES						
17-1744	01-044074	FUEL MASTERS	8000 GALLONS UNLEADED	2/2017	5602087	14,058.45
17-1739	01-044341	ASAP ENERGY INC.	7500 GALLONS CLEAR DIESEL	2/2017	2823014	13,011.48
DEPARTMENT TOTAL:						27,069.93

Attachment: AMA CLAIMS LIST (1536 : Claims List)

3.b.a

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 26		PW-WASTEWATER				
17-1766	01-01490	CENTERPOINT ENERGY RESOURCEN	NATURAL GAS	2/2017	201702231752	427.19
17-1745	01-043166	REYES ELECTRIC, L.L.C.	LIGHTING WEST PUMP ROOM	2/2017	201702241759	975.00
17-1773	01-15172	THE OKLA DEPT. OF COMMERCE	CDBG LOAN	2/2017	201702231749	967.43
DEPARTMENT TOTAL:						2,369.62
FUND TOTAL:						1,112,546.99

Attachment: AMA CLAIMS LIST (1536 : Claims List)

3.b.a

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 40		CAPITAL IMPROVEMENTS				
17-1742	01-19021	STEPHEN B. CESAR	WATER TREATMENT PLANT	2/2017	17-03	44,546.36
DEPARTMENT TOTAL:						44,546.36
FUND TOTAL:						44,546.36
GRAND TOTAL:						1,182,445.65

Attachment: AMA CLAIMS LIST (1536 : Claims List)